

**Minutes Utah Area 69 Area Committee Meeting**  
**February 28, 2015 – Hosted by District 11**  
**Clearfield Community Church**  
**Clearfield, Utah**

**Welcome Matt D., Chair:** Meeting opened with a moment of silence, followed by the Serenity Prayer, Preamble and Anonymity Statement and Responsibility Statement. Several newcomers attended the meeting. Defined Service Sponsor and identified those willing to serve in this capacity. Introduction of new Panel 65 Area Officers. Introduction of past Delegates. Chelsey of District 11 read the 12 Concepts, short form. The new Panel 65 Area 69 Committee Chairs were introduced.

**Minutes of the 2014 Area 69 February Committee Meeting – Treesa J.:** Approved as read. (This event didn't record today.)

**Treasurer's Report – Renae H.:** Presented year-end financial report for Panel 63 before Kurt presented current financial report.

**Kurt J.:** My name is Kurt and I'm an alcoholic. My sobriety date is April 21, 1994; my home group is the Monday Night Men's Group in Logan, UT. It is an honor and a privilege to serve this fellowship as the newly elected Area 69 Treasurer and I look forward to the next two years. Much patience, love, and tolerance has been received from our previous Area Treasurer, Renae H. She has helped so much to ensure a smooth rotation. Besides helping me figure out this position, I am inspired by Renae's hard work, dedication, and love for Alcoholics Anonymous. Thank you. Thank goodness the year starts with some space, allowing time to begin to learn the responsibilities of this position. I am happy to report finally feeling on solid ground. It is a humbling and spiritual experience to see Tradition 7 in action. Until now, Tradition 7 has been an idea, a principle, an expectation when putting money in the basket. Receiving all of the letters, each with a contribution from a group in Area 69, brings it all home. The feeling of connection is very strong when opening an envelope and pulling out a contribution. At that moment there is a connection with the treasurer, the group, the basket, and each member who contributed. It is quite literally electric! Being a part of Alcoholics Anonymous is a continuously amazing experience. There is no limit to what we can do together. The January 1, 2015 beginning bank balance carried over from 2014 was \$7,932.37, which is about \$1,200 more than the beginning bank balance in 2014. YTD contributions total \$3,717.55. YTD expenses total \$3,760.49. Area 69 group contributions are strong going into this New Year. Thank you to all of the groups that contribute to Area 69! I love Alcoholics Anonymous. I love general service. My sobriety is enhanced in so many ways just being with all of you. Thank you for the opportunity to serve. **Kurt**

**Financial Report – Kurt J.:** Approved as read.

**Roll Call – Kristen D.:** In attendance were 6 Area Officers, 8 Area Standing Chairs, 5 Past Delegates; District 1: 1 DCMC, 2 DCM, 4 GSR, 1 District Officer; District 2: 1 DCMC; 2 DCM, 3 GSR; District 3: 1 DCM, 1 GSR; District 4: 1 DCM; District 5: 1 DCM, 1 Alt-DCM, 1 GSR; District 6: None in attendance; District 7: 1 DCMC; District 8: None in attendance; District 9: None in attendance; District 10: 1 DCMC, 1 Alt-DCM, 2 GSRs, 1 Standing Chair, 1 District Officer; District 11: 1 DCMC, 1 DCM, 5 GSR, 1 Standing Chair, 2 District Officer; District 12: 1 Alt-DCM; CO Reps: 1; Interested AA's: 5, Torval & Laurel from Alaska **Total = 64**

Hello my name is Kristen and I am the Area69 Registrar. Since I have received the FNV certificate, I have worked with Sheryl closely. We spent 3 hours together on the computer as well as many phone calls. Sheryl I would like to thank you for all the time that you have helped me with everything. I am still learning the whole process. However, I have heard that GSR packets and other service materials are making it into the right hands. Please make sure that you stop by the back table and give me your information. Especially if you have a new service position or this is your first time at an Area Event. Love in Service, Kristen D

**Delegate's Report – Renae H.:** Dear Friends, It is such a gift to be in service to this Fellowship with each and every one of you. It is often difficult to put my true gratitude, love and respect for Alcoholics Anonymous into words. I treasure the life and the friendships that I've been given by following a "few suggestions" that are outlined in the Big Book "Alcoholics Anonymous", and by practicing principles that require some action from me---it is indeed a life worth living! This is my very first Delegate's report! I hope you will find it interesting, informational, and comprehensively digestible! In light of our busy schedule for today, I will be sharing a brief snapshot of the activities our G.S.O., A.A.W.S. Inc., and A.A. Grapevine Inc. have been busy with so far this year. *(Note: Some of the following are excerpts from the A.A.W.S. Highlights January 29, 2015 report. Some have been plagiarized, to an extent, by me, from the Pacific Region Trustee, Joel C.'s report, and some is from yours truly!)* **A.A.W.S.** General Manager Phyllis H., reported that preparations for the 2015 International Convention

in Atlanta continues at an accelerated pace. Registrations for the 2015 Convention are ahead of the 2010 Convention for this period of time. The Volunteer Kickoff meeting was held in Atlanta on January 10, 2015. The kick-off program was very successful in building enthusiasm and interest; and the Volunteer Host Committee is well on their way to gathering the 4,000 volunteers needed to “meet and greet” attendees for A.A.'s 80th Birthday! Registration so far exceeds 34,000, and demographics are skewing older than last time. (Be sure to tell the young people in your area (and those on limited budgets) that dorm accommodations are available.) During 2014, the General Service Office was pleased to welcome 2,213 visitors including international visitors from Argentina, Hungary, Norway, and Qatar (just to name a few). In addition, the Archives staff responded to approximately 1,480 requests for information and research – demonstrating the Fellowship’s continued interest in Archives and history. Coordinated by the Cooperation with the Professional Community desk, Class A trustee Ivan Lemelle, Class B trustee Chet P., and Corrections G.S.O. Staff Clement C. presented a panel discussion at the, “National American Probation and Parole” conference in Tampa, Florida on January 12, 2015. The presentation was entitled, “Myths and Misconceptions about Alcoholics Anonymous.” **(Note: From Joel’s report):** “It was standing room only, there were lots of questions, and professionals attending the panel reported that the message that AA is a design for living that is transformational was especially illuminating. Class A trustee John Fromson will speak in May in San Francisco to the American Academy of Physician Assistants, and the local CPC committee will be staffing a booth. The efforts of Racy J., GSO CPC staff, to schedule more events at professional conferences are really paying off.” **Publishing** For the 12 months of 2014, through December 31, total gross sales (including digital book sales) were \$17,128,000 which was \$2,152,100 (14.37%) over budget for the year. Sales results for December were below budget, with \$816,008 in actual gross sales vs. the \$873,559 estimate, which is \$57,551 under budget (6.6%) for the month. The monthly average of literature sales online, including both A.A.W.S. Online Stores, was 54% of total sales in all channels, and this share of our sales is expected to increase in 2015. In 2014, 1,140,000 copies of *Alcoholics Anonymous* (Fourth Edition, English) were distributed, plus 20,000 as eBooks (in rounded figures). Total A.A.W.S. book sales were 2,225,000 units and \$14,500,000 in income (rounded figures). For the year 2014, 61,927 eBooks units were sold for a total income of \$235,200. The conversion of all titles continues, with the following titles to be converted next: *Pass It On*, *Dr. Bob and the Good Old-timer’s*, **and** *Experience, Strength & Hope*. **Finance and Budgetary** The A.A.W.S. Board approved the 2015 budget of the General Service Office which reflects gross sales of \$14,820,000, contributions of \$7,000,000 and a bottom line profit of \$197,125, and agreed to forward it to the trustees' Finance and Budgetary Committee. The A.A.W.S. Board also approved the Finance Committee’s recommendation to carry forward the Self-Support in Action initiative in Box 4-5-9 until such time as it is rescinded. Unaudited G.S.O. financial update for the 12 months ended December 31, 2014 reflected:

Net sales	\$16,872,280
Gross Profit (Literature)	\$ 9,893,976
Contributions	\$ 6,898,068
Total operating expenses	\$15,415,814

Of note, with the closing of 2014, net sales were 14.7% greater than budgeted and 33.9% greater than the 12 months ended December 31, 2013. Operating expenses were 3.8% less than budgeted. **Other** The A.A.W.S. Board reviewed its Bylaws, Conflict of Interest Statement and Disclosure Statement, and Whistle blower Policy, which were revised to be in compliance with the New York Non-Profit Revitalization Act of 2013. The A.A.W.S. Board agreed to forward the revised documents to the General Service Board for approval. **A.A. Grapevine Inc.** Circulation of the print Grapevine magazine averaged 74,000 in 2014. La Viña circulation averaged 10,379. Gross profit for the Grapevine magazine was \$1,529,063, which is \$146,945 ahead of budget. Net profit on Grapevine was \$325,827. Gross profit on La Viña was \$59,447, which is \$2,180 ahead of budget. La Viña expenses exceeded revenue by (\$132,026), which is less than the budgeted amount by \$9,548. The subscription challenge kicked off on Feb. 1, 2015. New subscriptions are going to be essential to keep Grapevine from slipping into the red in the next few years. (See postcard included in “Box 459”) “2015 Subscription Challenge Introducing a state, province and territory-wide challenge to increase new GRAPEVINE and LA VIÑA subscriptions. \* A new subscription is one that hasn’t been active in the past 6 months.” Planning continues for the development of a version of the Grapevine for mobile devices. The audio book of *The Language of the Heart* is planned to be made available in the first quarter of 2015. On December 19, 2014, GSO sent out a “Vacancy Announcement” regarding the General Manager, G.S.O. Position, which states in part: “At the October 2014 meeting of the General Service Board, Phyllis H. announced her wish to retire by October, 2015, and requested that the Board begin the search for a successor. Consequently, we are beginning the search process with the hope that the new General Manager will be brought on board prior to Phyllis’s departure in order to ensure an effective transfer of responsibility.” An additional “Staff Vacancy” notice was sent February 9, 2015 by GSO, announcing that applications are being sought for a G.S.O. staff member. G.S.O. staff are members of Alcoholics Anonymous who rotate through the various assignments such as CPC, Corrections, P.I., Literature, Conference, etc. A willingness to relocate to New York City may be required if necessary. If you would like more information on either of these incredible opportunities, please contact me personally, or by email at [area69delegate@utahaa.org](mailto:area69delegate@utahaa.org). In closing, I want to

thank Area 69 once again, for your confidence in allowing me the privilege to be a Trusted Servant *in service* to the Utah Alcoholics Anonymous Fellowship. In Much Gratitude, Renae H. Area 69 Panel 65 Delegate

### **Remaining Area Officer's Reports**

**Alt. Delegate's report – Wade J.:** My name is Wade J., Alt. Delegate Area 69. I want to thank the area for this amazing gift to serve in this position. Since the beginning of 2015, I have had the pleasure of visiting District 2 and District 3 and as always it warms my heart each and every time I get to spend time with the Districts and to see all the hard work and commitment that the district members are doing each and every day. I would like to thank you for your service to AA in Area 69 State of Utah. The last seven weeks I have had the pleasure to be invited to visit 7 different Spanish meetings throughout the area and in the near future they will be looking at filling some of their district service positions. I would like to thank those who have been traveling with me to the meetings, Walter Past Delegate, Carlos my dear friend, Tito & Raul for translating for us at the meetings. I am so excited that District 12 is here with us today. Love in service, Wade J., Area 69 Alt. Delegate

**Immediate Past Delegate/Newsletter Chair's report – Walter C.:** I am grateful to the Alternate Delegate for inviting me to attend the Spanish speaking meetings. It has been a pleasure seeing old friends. Also, I would like all "Area Officer's" to write an article on "service work". I would like the Standing Chairs to write an article on their positions. I would also like to encourage members of the area to consider joining the Guidelines Review Committee. Thank you for allowing me to be of service. Walter C. Immediate Past Delegate, Panel 63, Area 69.

**Area Chair – Matt D.:** Hello, my name is Matt and I am an alcoholic. It seems like I have been busy from January 1 and I fear the year is not going to slow down at all. This is good for me. Helps me, to keep me, out of my head. I have attended 4 District meetings mostly to try to drum up contributions for the hospitality committee for National Bridging the Gap workshop we are hosting in September 2015. The response is positive. It also gave me a chance to see three new DCMC's conduct their first district meetings. They all did a great job and it was an honor to witness that. I have joined Wade and Walter in visiting our friends in the Spanish speaking meetings. Even without understanding all that is said, the language of the heart is clear. Thank you Tito and Raul for your help. Hold on tight, 2015 is going to be a wonderful and exciting ride. Thank you for allowing me to serve this great fellowship. Matt D., Area 69 Panel 65

### **Standing Chair Reports**

**Assembly/Agenda – Pete G.:** Excused. *Matt conducted Bid for February Area Committee Meeting 02-27-2016. District 5: Price.*

Hello fellow servants. I regret that I cannot be there with you all today but my absence was unavoidable. I may be able to be with you later on in the day but rest assured that you are in my thoughts. Much has changed since I last saw many of you back in December. I have moved back to the Tooele area, found a job and become the new guy that gets stuck with Saturday's for a while. I began working with host committees even before the last panel was through. I met with the District 11 host committee planning the Fall Assembly in December. I had the opportunity to work with the District 11 Host committee for this event and I am grateful that I could come in last night and set up the equipment for this event. If Matt is reading this and you can hear him through the sound system, then I guess all is well. I am excited that we have a chance to use our translation gear and hope that I get to pack it to every event and gets used each time. I have spoken with the Host committee for District 8 in Vernal. The venue for the Pre-Conference Assembly is secured and there should be some fliers for that event here today. I have spoken with the Host Committee for District 9 in Moab. I have sent the DCM a packet for the event and the venue is set for the Post-Conference. I have attended the District 2 GSR meeting and have seen that they are in the process of getting a Host committee for the Pre-Assembly Workshop. I intend to attend many more District meetings, taking full advantage of the nearness to so many Districts. In early February, Renae called to inform me that District 5 is active in putting on a Workshop. I have attempted to contact them but as yet, I have not heard back from them. I am very excited District 5 is interested in putting on a workshop. Please let me know if there is anything that I can do for you or your group. In service, Pete.

**Archives – Trina B.:** I would like to thank District 11 for hosting this event. I am so excited to start this new position. I have had a love for archives since I started in District 3 in 1991. I would like to see all districts collecting so we have a good picture of Utah's history in the future if any districts would like to know how to get

started get with me or Janet or join our round-tables and those of you that have started please turn in what you have. History begins with you!!!

**Repository Archives – Janet H.:** Three requests for information from the archives have been fulfilled. A 70<sup>th</sup> Anniversary Book for Area 69 has been mailed to the GSO archives. The World International this year will display history books from different areas and Area 69 Utah will be displayed. Per request, our 70<sup>th</sup> Anniversary History Book has been mailed to several other individuals. Thank you everyone for the wonderful donations passed into the archives in December 2014; they are still being inventoried. The Area Archives were displayed at the Winterfest in St. George. In an effort to update some of the Archives, I now have a tablet with an SDHC card. I am in the process of applying some of the technology I learned at the last National Archive Workshop. In November I received a letter from the GSO Archives informing me the article I wrote is included in the revised Archive Workbook under the heading “Sharing on Digital Archives”. Thank you for letting me serve.

**Communications – Rachael F.:** Hi my name is Rachael and I have the pleasure of serving as the Area 69 Communications chair. Thank you district 11 for hosting this event. Here’s my report.....PRAASA..... This new position has been a challenge with a steep learning curve. Thanks to Charlie and Kurt who are willing to assist me when I need them. I have been working with officers and standing chairs to make sure everyone is receiving and sending emails the way they want. In the next few months I would like to get the meeting schedule and times updated on the site. I am happy to make changes to times and locations of meetings. In order to do this I need to hear from either the district DCMC, secretary or registrar. Please review the meeting times and locations and let your DCMC know of any changes that need to be made. We are in need of a Spanish Translator to translate all the business documents. If anyone knows someone please have them contact to me. Thanks for letting me serve, Rachael F.

**Cooperation with the Professional Community – David R.:** Hi my name is David R. I'm an alcoholic. I'm the CPC Chair for Area 69 I'm excited to be here with you doing our best to carry this message to the stiff suffering alcoholic. I called my sponsor and told him that I had a lot of really good ideas the I had come up with to do for the next two years as CPC Chair. He gently suggested that I read the CPC Workbook. CPC is cooperation with the professional community. For AA purposes, “Professional” could be defined as anyone in their business, work, or professional life. We do C.P.C work when we share ideas or pamphlets with anyone that might come into contact with Alcoholics in their life; doctors, lawyers, judges, bosses, police officers and others. These professionals in turn can or will steer alcoholics toward Alcoholics Anonymous. This is something all of us can do. You don't need to be on the CPC Committee to sponsor your doctor or hand a pamphlet to your boss. If you have any questions or want to help, get with me after the meeting. Yours in service,

**Corrections – Sheryl T.:** Verbal report given, written report not received.

**Grapevine – Deanna O.:** Verbal report given, written report not received.

**Literature – Doug R.:** Good morning family! It's an honor to serve this incredible fellowship. Thank you for allowing me to serve as your Panel 65 Literature chair. I was just elected as the SL Central Office Web-servant and will be keeping their meeting list up to date and as accurate as possible. Please use the website to update meeting information ([saltlakeaa.org](http://saltlakeaa.org)). It informs the districts and area of changes. I will continue to synchronize the area meeting list with that of the Central Office. The Area chairs attended an agenda review meeting. I have reviewed the background material for the Literature Committee and I'm excited for our round tables this afternoon. There are several exciting items this year! It was a pleasure to co-chair the service orientation this morning. You new GSR's are the future of AA. Enjoy your service!

**Public Information – John W.:** Excused.

**Treatment – Shawn C.:** I would like to thank District 11 for hosting this Area Committee Meeting and welcome all in attendance. I am presently reading as much treatment literature as possible. I attended Agenda Items meeting February 22 at the Salt Lake City Central Office from 12:00 to 4:00pm. Thank you for giving me the opportunity to serve.

### **District Reports**

**District 1 – Erin B., DCMC:** Verbal report given, no typed report received.

**District 2 – Linda R., DCMC:** District 2 is alive and well. We have changed our DCM meeting to the 3<sup>rd</sup> Tuesday of each month and the GSR meeting on the 4<sup>th</sup> Tuesday of each month and held at Fellowship Hall @ 7p. We hope to increase

attendance and participation in general service work by changing the location to a more central location and increase accessibility for those who rely on public transportation. Our open service positions are 2 DCM's, 5 Alt-DCM's, Archivist, newsletter chair, PI committee chair, CPC committee chair, recording secretary. We have 20 PRAASA registrations for District 2. The district decided to pay the registration fee for anyone in our district that wanted to go since we didn't need to use the \$800 budgeted for PRAASA. Our previous treasurer moved to California so we went 3 months without an actual treasurer and our new treasurer was able to work through the limited accounting that was done for those 3 months and balance the books. Our 3 DCM's are so enthusiastic and so much fun and silly. They are helping bring a new and improved attitude in District 2. Each of the Standing Chairs showed a ton of enthusiasm and dedication to their work as well. Thank you for allowing me to serve.

**District 3 – Doug L., DCM:** Good Morning Family, My name is Doug and I'm an alcoholic. I'm the DCM for District 3. First off to summarize District 3 is great shape. We are financial strong with ample prudent reserve. We have created a budget committee to look at our financial situation and advise district on any possible needs or changes in our current budget. I'm glad to report that not only are they ready to report their findings to District but there was no fatal wounds delivered. As a District we have begun to sell t-shirts, within the program, to raise funds in order to serve the growing member population and most importantly that still suffering alcoholic. We've had a massive influx of new treatment facilities and we are running to keep up. We are in the process of getting all the separate volunteers that bring the message to into our jails on the same page in order to better serve our volunteers with needs and wants. We are slowing filling positions. We would like to thank Renae H. for visiting our District in December and Wade J and Matt D in January. Thanks for your service to us at District 3 and to AA in general. I'm happy to report AA is alive and well in District 3. Thanks for the opportunity to serve,

**District 4 – Mike G., DCM:** Verbal report given, no typed report received.

**District 5 – Mike ., DCM:** Verbal report given, no typed report received.

**District 6:** No report

**District 7 – Janet H, DCMC:** .Good morning everyone. The district is having a lack of participation currently. There are lots of open service positions. At the last district meeting the DCM East text she was stepping down, leaving the district with one DCM. We have 4 DCM positions. Bud A. is the new DCM for the Northwest sub-district; he is new to our area and to service. He did a fine job chairing the last meeting. He was unable to attend today, but he has registered to attend PRAASA and the district was able to defray him. Our finances are currently in pretty good standing. Even though we don't have a lot of GSR's right now the groups are contributing. We are looking forward to Renae visiting the district workshop and meeting in Cedar on March 14<sup>th</sup> and going over the voting items. I was willing to serve as the DCMC for the remainder of this year. In our district it is a 1 year position. I shared with the GSR's that since I don't have a vote at the Area level, I am willing to help and represent the district when a DCM is not attending but my responsibilities as the repository archivist comes first. Thank you for letting me share

**District 8 – Teri W.:** Verbal report given, no typed report received.

**District 9:** No report.

**District 10 – Kevin S., DCMC:** Hello my fellow trusted servants; I'm Kevin S. district 10 DCMC. I would like to report that district10 is doing well we have most of our position filled. We do have 4 Alt-DCM and corrections standing chair open. I would like to thanks all the people who stood up to be of service in district 10. We have started out with a good step forward we are going to do a workshop this going to be on: March 21/2015.Effective GSR and DCM Service Boot Camp No Exercise Required District10 Central office March 21/2015 at10-2:00pm. On Monday3/2/15 at our GSR meeting we will have our area 69 registrar Kristen D. She will be talking about how important it is to register their home groups and area 69 Delegate Renae H will be talking about the agenda items. District 10 is going to split the \$600.00 to any GSR, DCM, and standing chair to go to PRAASA in Layton.

**District 11 – Devin C., DCM:** Hello friends, my name is Devin, and I am an alcoholic. My home group is the Sunday Serenity Happy Hour Group. We meet on Sundays at 10:00 am at the Davis Hospital in Layton. Please join us when you are in the area, we'd love to have you. District 11 is pleased and humbled to host this February Area 69 Committee Meeting. Thank you for the twelfth step calls from the Area. I would like to thank the members on the planning committee for this event and everyone involved in general service for their time and willingness to help on carrying AA's message where it is needed. Our district is very excited to have PRAASA 2015 in our own back yard and have been encouraging as many people

as possible to take advantage of this opportunity that only comes to our state, let alone our district, once every several years. The district committee, district standing chairs and GSR's are getting to know each other and what we are about as a district. We are working on filling open standing chair positions as well as an open DCM position for the southern portion of our district. In the meantime our new DCM for the northern portion of the district has been busy introducing himself at the groups he represents. We have people new to district service and GSR's that are new to general service. They are a dynamic group of individuals who bring a wonderful enthusiasm to service and I am proud to be associated with them. In my more fearful moments, when I wonder what I've gotten myself into, I need not go far for the inspiration to remember that I need to be in AA and in service to keep my sobriety. District 11 committees are busy planning the Fall Area 69 Committee Meeting as well as the December Committee Meeting, which will include the bi-annual Area Inventory. We are looking forward to hosting all of you again nearer the end of the year. Thank you for service and allowing me to serve, **Devin C.**

**District 12 – Carlos, :** Attended, no report.

**Area discussed motions.**

**Area formed Finance Committee: Linda R., Tom A., Doug L., Dave District 11, Sheryl T., Matt D., Kurt J., Treesa J. (???)**

### **Reports from Past Event**

**Pass The Gavel – Mark B.: Verbal report given.**

### **Reports of Upcoming Events**

**March 6-9, 2015 PRAASA – Area 69 Monte S.: Verbal report given.**

**March 2015 Pre-Conference Assembly – District 8 DCM, Shawn: Verbal Report Given.**

**May 2015 Post-Conference Assembly – District 9 – Moab Valley Inn.**

**NBTG 2015 – Frank B., Chair: Verbal report given.**

### **Open Mic Time**

**Laurie S.,** Hi I am Laurie, the Corrections Chair for District 11. I am excited to come up here and let you know as the Corrections Chair I have the opportunity to use our Pink can contributions for literature in our correctional facilities in District 11. We are very fortunate and have had tremendous support. We have an excess amount of money in that fund and would like to know if any of the smaller rural districts are in need of literature for their correctional facilities. If you do, please see me after to discuss your needs and we will purchase books or literature to donate to your district Corrections. It's all about carrying the message to the still suffering alcoholic no matter where they are. Please let us help. Thank you.

**Rachael F.,** Communications needs translator for Area 69 Web.

**Renae H.,** Thank you Area 69 for your support.

Broke for lunch at 11:50.

### **Afternoon Events**

**Renae H., Delegate Area 69 Panel 67:** Discussed GSO Agenda items. Area then broke into round-tables to discuss Agenda Items.

Adjourned for the day at 4:30 pm.